



**Position Title:** Encampment Security Guard  
**Reports to:** Duty Officer  
**Type of position:** Part Time, Seasonal

**Purpose:**

The Buffalo and Erie County Naval and Military Park (Buffalo Naval Park) is seeking seasonal part-time encampment security guards to ensure the safety of visitors during youth encampments. For approximately ten weekends in the spring and ten weekends in the fall, the Buffalo Naval Park hosts overnight encampments for up to 250 youth and chaperones.

**Work Schedule:**

- The fall encampment season typically starts in early September and runs through the weekend before Thanksgiving. The spring encampment season typically starts the last weekend in March and runs through the second weekend in June.
- Typical hours for Encampment Security Guards are:
  - Saturday-Sunday: 7:00pm-7:00am (12-hour shift)
  - The dates for the Fall 2022 encampment session are Sept 17/18, Sept 24/25, Oct 1/2, Oct 8/9, Oct 15/16, Oct 22/23, Nov 5/6, Nov 12/13, and Nov 19/20
- Times and shifts will vary; the Buffalo Naval Park cannot guarantee weekly hours.

**Responsibilities:**

- Maintain required attendance and punctuality to ensure appropriate coverage for the encampments;
- Stand watch on USS Little Rock brow controlling the exit and entry of encampment staff, youth, and chaperones from 7:00pm until 7:00am;
- Act as the primary point of contact should a visitor or staff require assistance;
- Help to maintain a safe, clean, and welcoming environment which includes reporting all safety issues to appropriate personnel and monitoring proper use of the facilities throughout the program;
- Alert Duty Officer when necessary, regarding urgent matters such as health/first aid issues, power failure, flooding, adverse weather conditions, unauthorized visitors, and other serious concerns;
- Report on supply needs and group behavior to the Duty Officer;
- Attend training sessions and program meetings as scheduled;
- Complete additional duties as assigned.

**Qualifications:**

- An enthusiasm and interest in working with children;
- Strong oral and written communication skills, with attention to detail;
- Organized, creative, and flexible self-starter able to work as part of a team as well as independently;
- Ability to stand for extended periods of time, ascend/descend stairs, and lift and/or carry up to 25 pounds unassisted;

**Compensation:**

- Encampment security guards will be compensated at an hourly rate of \$16;
- Part-time employees are not eligible for benefits;
- The Buffalo Naval & Park is an Equal Opportunity Employer.

**To Apply:**

- Please send a resume to [education@buffalonaivalpark.org](mailto:education@buffalonaivalpark.org) with *Encampment Security* in the subject line.
- No phone calls please. Qualified applicants will be contacted to schedule an interview.